



H A N D B O O K
2 0 2 6

PERFORMANCE INFORMATION

The Dance Box presents 'I Wonder'; a children's creative dance & ballet performance including student & faculty work inspired by Sophie Blackall's book "If You Come to Earth" & the important role Wonder plays for humans.

*"The world will never starve
for want of wonders; but only
for want of Wonder. What is
wonderful about childhood is
that anything in it is a
Wonder. It is not merely a
world full of miracles; it is a
miraculous world."*

- G.K. Chesterton



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DATES



Please help yourself, your dancer, & everyone else involved in our end-of year production to have a positive experience by **reading the entirety of this packet.**

PERFORMANCE & REHEARSAL DATES

{ Dress Rehearsal Friday, June 5th
Performance Saturday, June 6th }

Location: Capitol Theater

Address: 50 W 200 S, Salt Lake City, UT

PARTICIPATION

ALL classes participate in the performance & participation is **not optional**. As a performance-based art, the time spent preparing in class throughout the semester & the experience on stage is an important part of your student's dance education. Choreography & partner work depends on all class members being present at rehearsals & performances.

Dates have been posted since June & communicated regularly since August to insure every dancer has had a chance to plan accordingly. However, **if a situation arises where your dancer absolutely cannot attend, you must inform our office** (not just your teacher) via email ASAP.

Please make every effort to have your student in class. It is difficult to make progress when dancers are absent & we want this to be a confidence-building experience for your dancer for which they & their classmates feel well-prepared!

TICKETS

PURCHASES THROUGH ARTIX

Tickets can be purchased through ArtTix beginning **Tuesday, May 5th at 10:00 AM**. Tickets are first-come, first served & you will select your seats upon purchase.

PROMO CODE

Purchase links will be provided as the event draws closer. One **parent of a performer can use the promo code "CompParent2"** & the email associated



with their dancer's studio account to waive the price of two tickets.

INFANT POLICY

Infants under 13 months do not require a ticket. As per the venue's policy, children over 13 months will be required to have one.

CAPITOL THEATER PARKING



Below are permissible areas to park- the venue & county have been clear our patrons are not to park elsewhere on the premise or street:

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City Creek West Garage

(100 South entrance)

First two hours are free, \$3 for each additional hour.

222 S Main Street

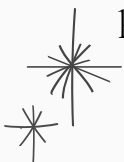
Pricing is a bit more, but is directly west of the Capitol Theater.

Parking Meters

Can be purchased for two hours at a time. Saturday parking is free with a two hour maximum.

47 W 200 S

Directly across the street to the south of Capitol Theater, sits behind hotel Monaco.



DRESS REHEARSAL

Friday, June 5th at the Capitol Theater

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Dress rehearsals are designed to simulate the performance day experience as much as possible for both dancers & their parents.

GET READY AT HOME

Please steam or iron costumes on a low setting ahead of time. Dancers should come dressed with costume, hair, & makeup done to performance day standards (please note these below). To minimize the amount of people in green rooms, **hair & makeup should be done at home before you arrive.**

Costumes can be put on in the green rooms upon arrival. If your dancer's green room does not have a bathroom & they require privacy to change- the larger green rooms within the same hallway have bathrooms. Dressing rooms are co-ed and all students share a room with their specific class.

PERSONAL BELONGINGS

NO items should be left with you dancer in the green room on both the rehearsal or performance day unless they have allergy or dietary needs, in which case you can leave them with an allergy-friendly snack. Pre-k dancers will be retrieved from the stage following the performance, **you will not be able to return to the green room to retrieve items after the show.** Activities, snacks & water will be provided for your child as well as care from two adults per class. Please notify room parents of any specific needs upon drop off.

ellabelle

CHECK-IN & OUT

for Friday dress rehearsal

All students will check in 20 minutes ahead of their rehearsal time (these are included by class below) on the west side of the building. This will also be the location of check-in for the performance day.

Class Parent volunteers are asked to check in 30 minutes ahead of their class's rehearsal time.



After checking in to the dress rehearsal, an adult is required to accompany their dancer in to find the green room assigned to their class. A “green room” is a holding space for performers during a show.

The Class Parent volunteers will watch over the class in their green room & will be prepared to make it a positive experience for them. **Parents who are not volunteering as a Class Parent, will need to immediately exit the building through the Parent Exit** (see map below). Do not linger. Hallway direction signs will be provided. It is helpful if the same adult that drops off for rehearsal, also drops off for the performance.



The class rehearsal on stage is only 10-15 minutes long- please stay near the same outside check-in point on the west side to wait for your dancer to arrive with their class; accompanied by the Class Parents. They will be brought to you outside.

ANXIETY ISSUES WITH LITTLES

If your child is demonstrating major anxiety issues that you are not confident will resolve when you leave them with their class, you are welcome to remain with them.

CHECK IN LOCATION

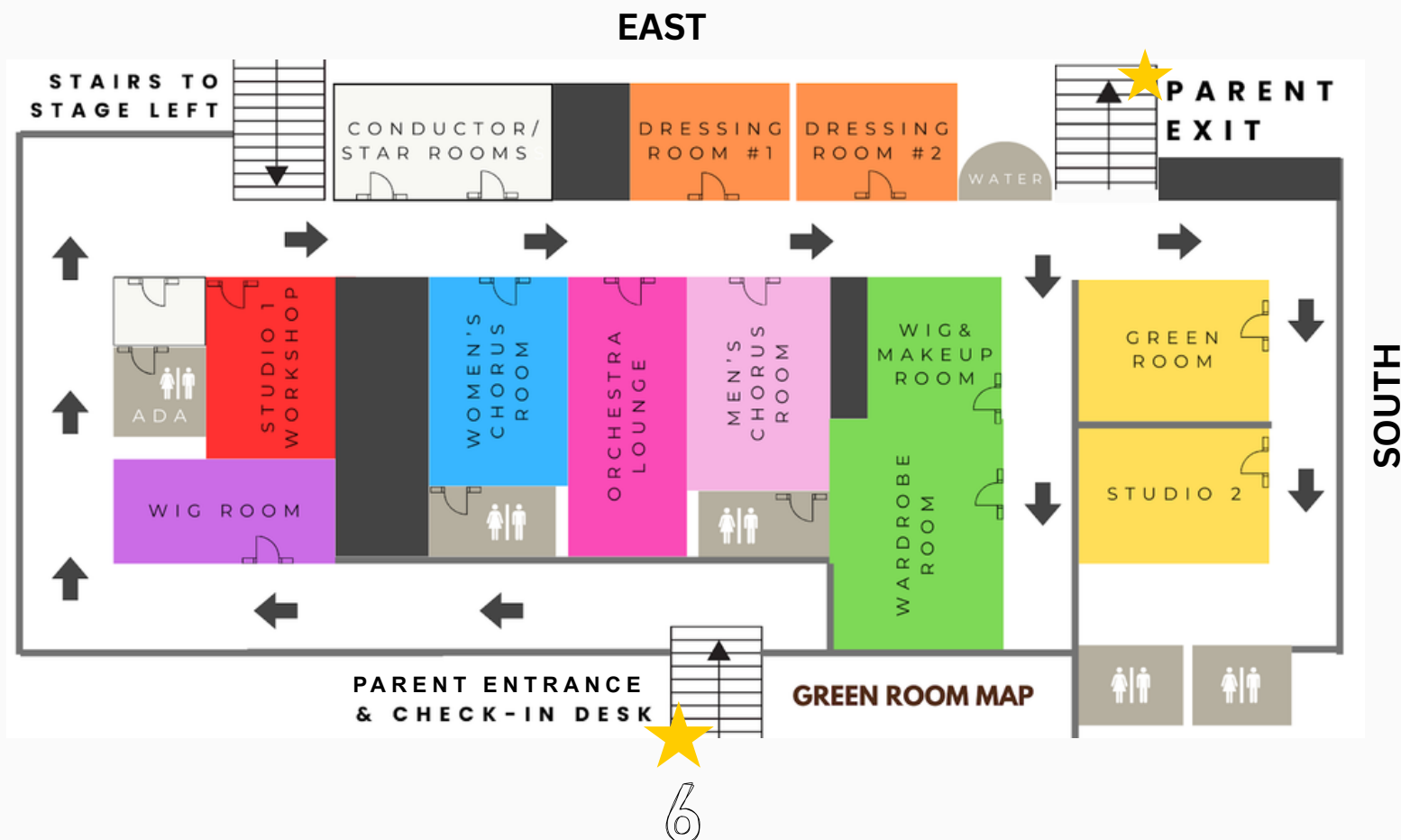
Located outside on the west side of venue,
between the Ballet West building entrance & Blue
Iguana Restaurant



From Check-In Desk to Green Rooms: Walkthrough Video

*Please note- we will have direction signs & volunteers available to assign & help you navigate to your dancer's green room. Please err on the side of allowing yourself extra time to arrive, park, & navigate the building without stress to you, your child, or our staff.

GREEN ROOM MAP



REHEARSAL SCHEDULE

Please check your dancer in 20 minutes before the rehearsal time listed below for your dancer's class(es). We cannot wait for late dancers to arrive as stage time is very brief.



Rehearsal Time	Class
11:45 - Noon	Caregiver & Tot
Noon - 12:15	2&3 Mon. 11:00
12:15 - 12:30	2&3 Wed. 10:20
12:30 - 12:45	2&3 Wed. 11:05
12:45 - 1:00	2&3 Tues. 10:20
1:00 - 1:15	2&3 Mon. 10:15
1:15 - 1:30	2&3 Thurs. 9:30
1:30 - 1:45	3&4 Tues. 3:05
1:45 - 2:00	3&4 Wed. 2:15
2:00 - 2:15	2&3 Thurs. 10:15
2:15 - 2:30	2&3 Fri. 9:45
2:30 - 2:45	3&4 Mon. 3:05
2:45 - 3:00	3&4 Tues. 2:15
3:00 - 3:15	3&4 Fri. 9:00
3:15 - 3:30	3&4 Fri. 10:30
3:30 - 3:45	4&5 Mon. 4:00
3:45 - 4:00	4&5 Wed. 5:30
4:00 - 4:15	4&5 Fri. 11:15
4:15 - 4:30	4&5 Thurs. 11:00
4:30 - 4:45	4&5 Wed. 9:30
4:45 - 5:00	4&5 Tues. 9:30

5:00 - 5:10	Kinder Wed. 5:30
5:10 - 5:20	Kinder Tues. 4:00
5:20 - 5:30	1st Grade Tues. 5:15
5:30 - 5:40	1st & 2nd Mon. 6:00
5:40 - 5:50	Kinder Thurs. 5:00
5:50 - 6:00	Kinder Thurs. 4:00
6:00 - 6:10	1st Grade Mon. 4:45
6:10 - 6:20	2nd & 3rd Wed. 4:00
6:20 - 6:30	2nd & 3rd Thurs. 4:15
6:30 - 6:40	3rd & 4th Wed. 6:15
6:40 - 6:50	Tech 1 Tues. 4:00
6:50 - 7:00	4th & 5th Wed. 6:30
7:00 - 7:10	3rd & 4th Tues. 6:30
7:10 - 7:20	5th & 6th Wed. 4:00
7:20 - 7:30	Tech 2 Ballet
	Tech 2 Contemporary, "Stories" duets
7:30 - 7:40	
7:40 - 7:50	Narration Soloists
7:50 - 8:00	7th & 8th Thurs. 6:00
8:00 - 8:10	Teen Core Thurs. 5:45
8:10 - 8:20	Jazz, Kate Solo
	Tech 3 Ballet, Pointe & Abbie Solo
8:20 - 8:30	
8:30 - 8:40	Tech 3, Abbie & Kate





PERFORMANCE CHECK-IN

All students will **check-in** at the same place & in the same way they did for their dress rehearsal the day before. **See details in “Rehearsal Check-in” above.**

Class Parent volunteers are instructed to help their students with a potty run sometime during the performance. Where applicable, **please take your child to the bathroom before leaving them in their green room.**

The **auditorium seating** will open to guests 30 minutes before the event.

PERFORMANCE CHECK-OUT

You will **NOT** be permitted to **check-out your dancer from the green room until the performance has concluded.** Any personal needs your child might have that need to be attended throughout the performance can be communicated to their Class Parent. Class parent's will have contact information for all students.

PRE-K STUDENTS CHECK-OUT

This includes **2&3 year-olds, 3&4 year-olds, & 4&5 year-old classes.** Immediately following the performance, one parent per dancer will **check their student out from the stage by lining up on the right side of the house/auditorium.** Help us keep conditions manageable by quickly exiting on the opposite side of the stage once your dancer has been retrieved from the stage. Do not linger to take photos on the stage.



KINDERGARTEN - TEEN CHECK-OUT

Immediately after the conclusion of the performance, **one parent per dancer will check their student out at the same desk they checked them in** at before the performance (details included above in “Rehearsal Check-in & Check-out” section). It is preferred that the same parent that navigated the green room area earlier for drop-offs is the one to also pick up. **Promptly exit** with your dancer through the Parent Exit (see map above).

Thank you for helping us **retrieve your child quickly so you do not delay their Class Parent volunteer & their own dancer in joining their family.**

ASSIGNED PERFORMANCE

Arrive at your call time listed below & **check in**. The show will start on time & cannot wait for late dancers. Your dancer’s timely arrival at their own age group’s call time is critical for success in checking in the other group’s call time. **DO NOT BE LATE**. We have hundreds of dancers per show that need to be checked in. Please help us by doing your part to be on time or early!!!

Siblings can be checked in at the earliest call time between them.

Note: The class list below is not the order your child will perform.

Show order can be noted in the program.



Show #1 | June 6th

Showtime: 11:00 AM

Call Time for Kinder-Teen: 10 AM

Call Time for Pre-K: 10:30 AM

**"Call Time" is when the dancers need to check-in*

Estimated show run-time is 1.5 - 2 hours.

Mon. 10:15 2&3 Year-olds Class
Mon. 11:00 2&3 Year-olds Class
Tues. 10:20 2&3 Year-olds Class
Fri. 9:45 2&3 Year-olds Class
Tues. 2:15 3&4 Year-olds Class
Tues. 3:05 3&4 Year-olds Class
Fri. 10:30 3&4 Year-olds Class
Mon. 4:00 4&5 Year-olds Class
Tues. 9:30 4&5 Year-olds Class
Fri. 11:15 4&5 Year-olds Class
Tues. 4:00 Kinder Class
Thurs. 4:00 Kinder Class
Mon. 4:45 1st Grade Class
Tues. 5:15 1st Grade Class
Thurs. 4:15 2nd & 3rd Grade Class
Tues. 6:30 3rd & 4th Grade Class
Wed. 6:30 4th & 5th Grade Class
Thurs. 5:45 Teen Core Class
Tech 2 (Contemporary & Ballet)
Tech 3 & Pointe (Ballet) + Abbie Solo

Show #2 | June 6th

Showtime: 4:00 PM

Call Time for Kinder-Teen: 3 PM

Call Time for Pre-K: 3:30 PM

**"Call Time" is when the dancers need to check-in*

Estimated show run-time is 1.5 - 2 hours.

Wed. 10:20 2&3 Year-olds Class
Wed. 11:05 2&3 Year-olds Class
Thurs. 9:30 2&3 Year-olds Class
Thurs. 10:15 2&3 Year-olds Class
Mon. 3:05 3&4 Year-olds Class
Wed. 2:15 3&4 Year-olds Class
Fri. 9:00 3&4 Year-olds Class
Wed. 9:30 4&5 Year-olds Class
Wed. 5:30 4&5 Year-olds Class
Thurs. 11:00 4&5 Year-olds Class
Wed. 5:30 Kinder Class
Thurs. 5:00 Kinder Class
Mon. 6:00 1st & 2nd Grade Class
Wed. 4:00 2nd & 3rd Grade Class
Wed. 6:15 3rd & 4th Grade Class
Wed. 4:00 5th & 6th Grade Class
Thurs. 6:00 7th & 8th Grade Class
Tues. 4:00 Tech 1 Class
Tech 3 (Contemporary) + Sophia Solo
Jazz Technique + Kate Solo

PERFORMANCE DRESS CODE

HAIR & MAKEUP

Dancers need to have their hair and makeup done before arriving. Use the dress rehearsal as a chance to practice so you are able to identify what was successful and what needs finessing for the performance day.



Performance Hair

Girls:

Slicked tightly into a **high ballet bun**- no flyaways. If your child's hair is too short for a high bun, but can manage a low bun- this would be the next preference. It is best to **wet hair completely and use a generous amount of hair gel before styling**. If you are unsure how to make a bun- there are a variety of tutorials on YouTube.

Where hair texture & length do not allow for a bun- please find the best suitable way to pull cleanly out of the face.

Please **no extra hair accessories** such as bows & headbands. Please use hair-colored bobby pins to secure hair.

If you were sent home with a hair piece with your costume, **hair pieces can be placed on the right side of the bun & secured with additional bobby pins**.

Boys:

Cleanly styled- be generous with the amount of product used to keep your dancer's hair styled.



Performance Makeup

Ages 2 - 5 makeup: Whatever amount you and your dancer feel comfortable with. We recommend at least some blush and lip color.

Ages 6+ makeup: Mascara, blush, natural eye shadow colors, & natural pink lip color. Boys do not need to wear makeup unless they want to.

Accessories

Please **limit all accessories**. No necklaces, watches, bracelets, earrings, etc. should be worn on stage.

COSTUMES

COSTUME PURCHASE & ORDER

Costume fees are charged & costumes are ordered in January (or after your enrollment is received). Some sizes/styles will arrive right away & some will take months to receive- please do not worry if your dancer's costume has not been sent home with them yet, even if others in their class have.

STORE AT HOME - DO NOT WEAR

All Core Class costumes will be yours to keep. Please store them in a safe place & do not wear them until your dancer's portrait session, rehearsal & performance.

Technique 1, 2, & 3, Jazz, Pointe, & Solo costumes are rented & will be at the venue when you arrive & returned to the same place after the performance. There is no additional expense for this.

FEMALE PERFORMERS

Dancers need to come in light pink ballet tights (clean without rips) and bring their ballet slippers. Dancers of color may wear light pink or skin-colored tights if preferred. Either is fully supported.

No undergarments for girls, including underwear or bras, should be worn underneath tights or costumes. Costumes & leotards are to be worn similarly to swimsuits. This applies to in-class dress code as well. The costumes have built-in support. However, if your dancer would feel more comfortable & benefit



from additional support, they can wear a nude-colored bra. **Dancers with multiple costume changes (soloists, Tech 2 & 3) are also welcome to wear a nude leotard** underneath their costume.

All dancers are required to have ballet slippers for the performance.

If you have any concerns at all about possible potty accidents - please put your child in a pullup or diaper for their time away from you.

MALE PERFORMERS

It is mandatory for dancers Kindergarten and older to wear a black slipper.

ONLINE SHOP

Purchase shoes, tights, ballet bun kits, & nude leotards in the shop in your parent portal for in-studio pick up.

REFUNDS

COSTUME REFUNDS

Costume orders are placed by our office on January 13th or directly following your dancer's enrollment if enrolled after January 13th (new enrollments sign a waiver which explains the purchase). Suppliers have incredibly long lead-times so ordering is done early to insure ship dates before the performance. Notices have been sent since the beginning of December of the costume purchase.

If your dancer absolutely cannot attend the performance
AND you do not want your dancer's spring portrait session
AND you do not want to keep the costume ordered for you:

You can receive a 50% costume refund if our office is notified before the end of January. Many costume styles are non-returnable to the costume company & those that are returnable require expensive shipping fees.

Costumes cannot be returned after January.

Late Drops

If your plans change & you cannot remain enrolled through the end of the semester & participate in the performance, your costume is still yours to keep. We will notify you when it is available for pick-up if it has not arrived before your un-enrollment.

PERFORMANCE FEE REFUNDS

Performance fees are charged along with tuition on the first business day of March. The office **must be notified BEFORE March if your dancer cannot attend the performance.** Performance fees are **non-refundable after the first of March.** Dancers are welcome to continue to participate in the portrait session, even if they are unable to attend the performance dates.

Performance Packages are \$150/student or \$295/family and include the following:

- 2 Complimentary Tickets
- Dancer Portrait Session
- Participation in Dress Rehearsal at Capitol Theater
- Participation in Performance at Capitol Theater

Thank you for being understanding that we need to insure we are covering production expenses in advance for an event of this magnitude & therefore need commitment in advance from performers.

Production expenses include (but are not limited to):

- Tradespeople like Lighting technicians, Sound technicians, Stage crew, Production crew, House staff, Event coordinator, Photographer, etc.
- Venue costs for a two-day rental (rehearsals & performances)
- Teacher & administration compensation for choreography & event hours, planning etc.
- Props & production costs like sound design & music editing
- Printed programs, stage flooring, & much more!



STANDING OVATION!

Take a bow and please accept all our love & a standing ovation for reading the entirety of this performance packet!! Your dancer is lucky to have you!

A Treat on Us!

For your commitment- enjoy a treat or drink on us in the lobby the next time you're here. Just Venmo @TheDanceBox \$0.01 & "Standing Ovation" in the comment.